

COVER LETTER

Date: _____

Facsimile Number: _____

Number of Pages: _____, including this page.

Bureau of Customs and Border Protection
Port Location:

SUBJECT: TERM & NEW BOND –

We respectfully request that CBP assigned bond number _____, under surety _____, be terminated by port _____. Per your procedural guidelines, we understand that this “Term & New Bond” request should be submitted 30 days prior to the new bond’s effective date. See the attached Termination and New Bond Request letter for details, and please return a signed copy, acknowledging termination and the date thereof, to the contact listed below.

The new bond that we are requesting port _____ to process is under surety _____. Attached are the CBP 301, application letter, and any supplemental documents. Please send the CBP Assigned Bond to the contact below, or advise if any additional information is needed.

Thank you,

CONTACT INFORMATION

Contact:
Company:
Filer Code:
Telephone:
Fax:
Email:

Enclosures